



# Professional Experience

5 September, 2023

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Coordinator professional experience



Theory + Studio Programm

Professional experience

Exercises, morphology classes,  
lectures, electives, winterschool  
30 ECTS

840 hours work in practice  
30 ECTS

T1

Exercises, morphology classes,  
lectures, electives, winterschool  
30 ECTS

840 hours work in practice  
30 ECTS

T2

Exercises, morphology classes,  
lectures, electives, winterschool  
30 ECTS

812 hours work in practice  
Practice module 28 hours  
30 ECTS

T3

Graduation project  
30 ECTS

812 hours work in practice  
Practice module 28 hours  
30 ECTS

T4

Licensed Architect, Urbanist or Landscape Architect

# Important dates

**Midterm conversations professional experience**

**Tuesday evening 28 November 19:30**

**Tuesday evening 5 December 19:30**

**Upload practice documents**

**Tuesday 21 November before 00:00**

**Assessment professional experience**

**Wednesday 17 April 2024 18:30**

**Thursday 18 April 2024 18:30**

**Upload practice documents**

**Wednesday 28 March before 00:00**



# Self management

**Our guiding principle is that students are responsible themselves for their professional experience.**

**That is a conscious choice.**

**The Academy offers students a substantive framework.**

**Within that framework students are responsible themselves for the quality of their professional experience, their own development in the field and profession, and achieving an optimal interplay between their study and professional experience.**

**The Academy guarantees the quality through the testing and assessment of the professional experience..**

# Important facts

**Filling out and handing in practice forms is compulsory in order to assess the practice and to assign the matching credits.**

# Important facts

**You need a sufficient assessment for your professional experience to join the tentame at the end of the year .**

# Important facts

**The Academy looks at the quality of the professional experience.**

**We do not interfere with the employment contracts between employers / students.**

**Internship?**

# Important facts

**For students outside the European Economic Area (EEA) (Europese Economische Ruimte (EER)) a number of other rules apply. Always contact the professional experience coordinator.**

**Look at [www.avbwerkt.nl](http://www.avbwerkt.nl) for the rules!**



# 840 hours practice a year

**It is recommended, but not strictly necessary to have a job if you start with the study**

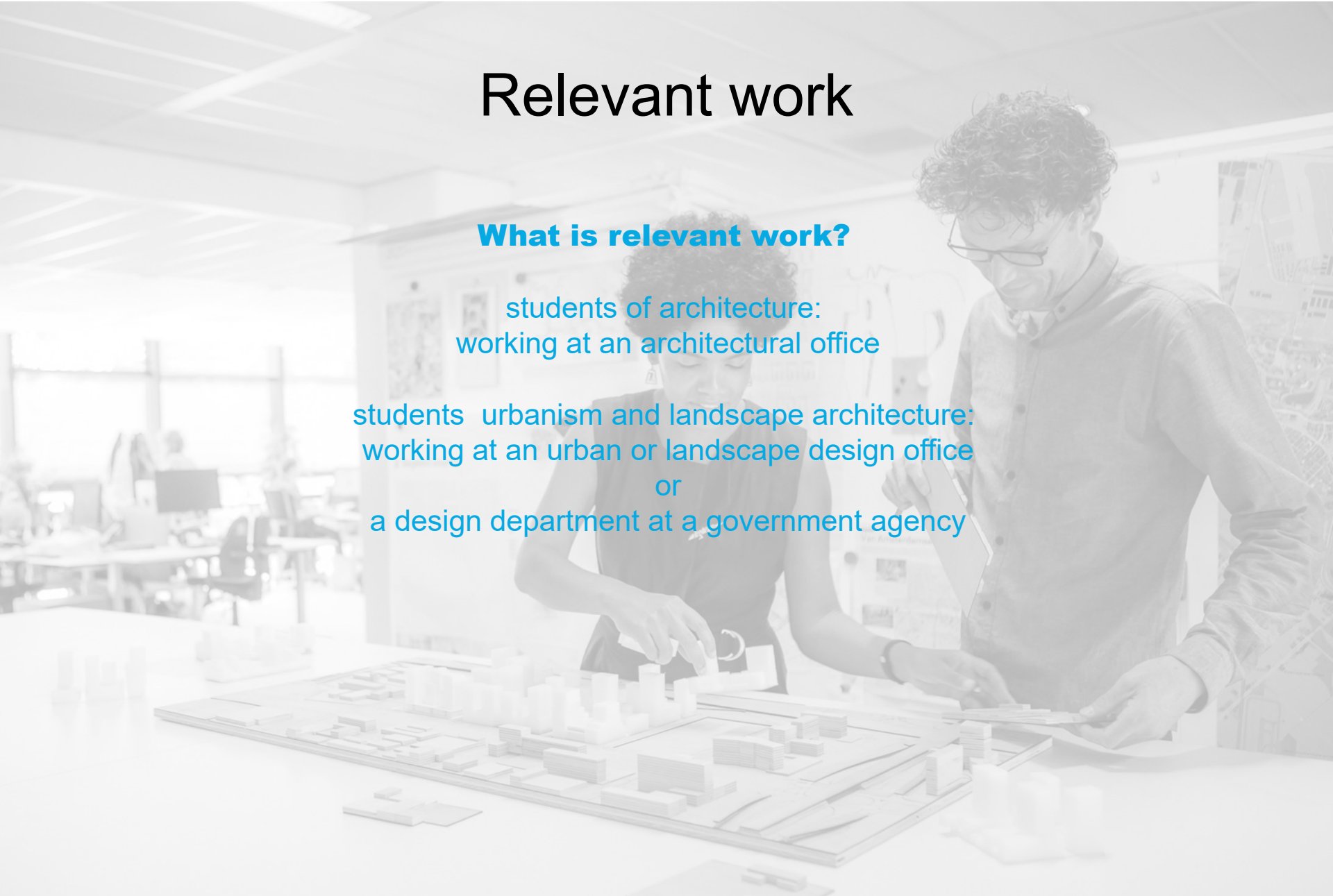
42 weeks at least 20 hours a week a relevant job.  
The academic year runs from 1 September to 31 August.

# Relevant work

## What is relevant work?

students of architecture:  
working at an architectural office

students urbanism and landscape architecture:  
working at an urban or landscape design office  
or  
a design department at a government agency



# Type of work / contract

**Contract (temporary or permanent)**  
**Freelance work**  
**Under conditions: own practice**

Conditions own practice:

Write a short piece in which you indicate which projects you will be working on and which professional qualifications you will achieve.

You also indicate who your mentor is.

This information you submit in advance for approval to the coordinator professional experience of the Academy

# How to find relevant work

## **The Academy network.**

[www.avbwerkt.nl](http://www.avbwerkt.nl)

Archined

architectenweb

lobbying employers

The Academy helps students with portfolio and letter

Offers apply course if necessary.

# CAO (collective labour agreement)

[See the site of SFA](#)

CAO  
Function house  
Salary tables





**Practice forms**



# Why hand in practice forms?

**Filling out and handing in the practice forms is compulsory in order to assess the professional experience and to assign the matching credits**

**Practice form gives the Academy quantitative information**

**Assessment at the end of the year give the Academy qualitative information**

# When to hand in?

## **Hand in your practice form:**

1. At the start of every academic year.
2. In the event of a change of employer
3. For renewal / extension of an existing contract with the same employer

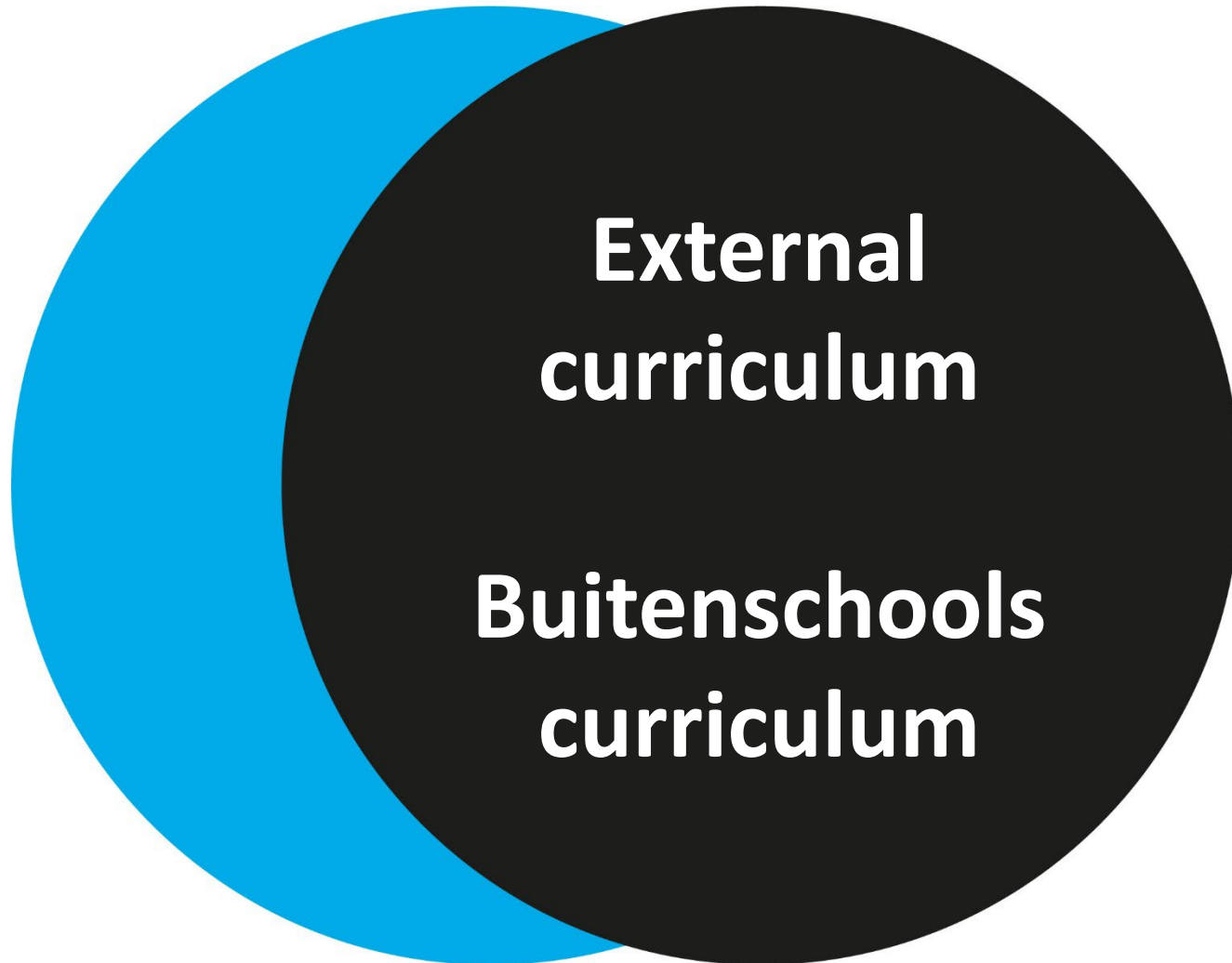
# How to hand in?

**Go to [www.avbwerkt.nl](http://www.avbwerkt.nl)**

Log-in or register if you haven't register yet

## **Three steps:**

1. Fill in the form.
2. Send it for approval to your employer / mentor at work.
3. Send it to the Academy.





# External curriculum

**The external curriculum describes the requirements that the workplace and professional experience must meet.**

The Academy sees its students as starting professionals and attaches importance to self-management for that reason.

The Academy provides the students with frameworks that the professional experience should do.

So we do not set frameworks directly at the offices/companies where students work

It is up to the students themselves to acquire the right professional experience

# External curriculum

**Consist of:**

**Rapport**

**Appendix 1: Final qualifications**

**Appendix 2: Transition table (AvB – BA)**

if you have your diploma from the academy you can register  
directly in the architect register

You can find the external curriculum at  
[www. avbwerkt.nl](http://www.avbwerkt.nl) > Menu > downloads

# Eindkwalificaties | Final qualifications

## **Algemene beroepskwalificaties:**

1. Positioneren
2. Organiseren
3. Omgevingsgerichtheid
4. Communiceren

## **Specifieke beroepskwalificaties:**

5. Ondernemen
6. Ontwerpen
7. Voorbereiding realisatiefase
8. Begeleiding implementatie en/of uitvoering

## **General professional qualifications :**

1. Positioning
2. To organize
3. Interpersonal skills
4. Communicating

## **Specific professional qualifications :**

5. Enterprising
6. Designing
7. Preparation for the realisation phase
8. Supervision implementation and/or execution



**beroepkunstenaar**



[www.avbwerkt.nl](http://www.avbwerkt.nl)





Academie van Bouwkunst Amsterdam

## Werkgeversbrochure

Academie van Bouwkunst  
Amsterdamse Hogeschool voor de Kunsten

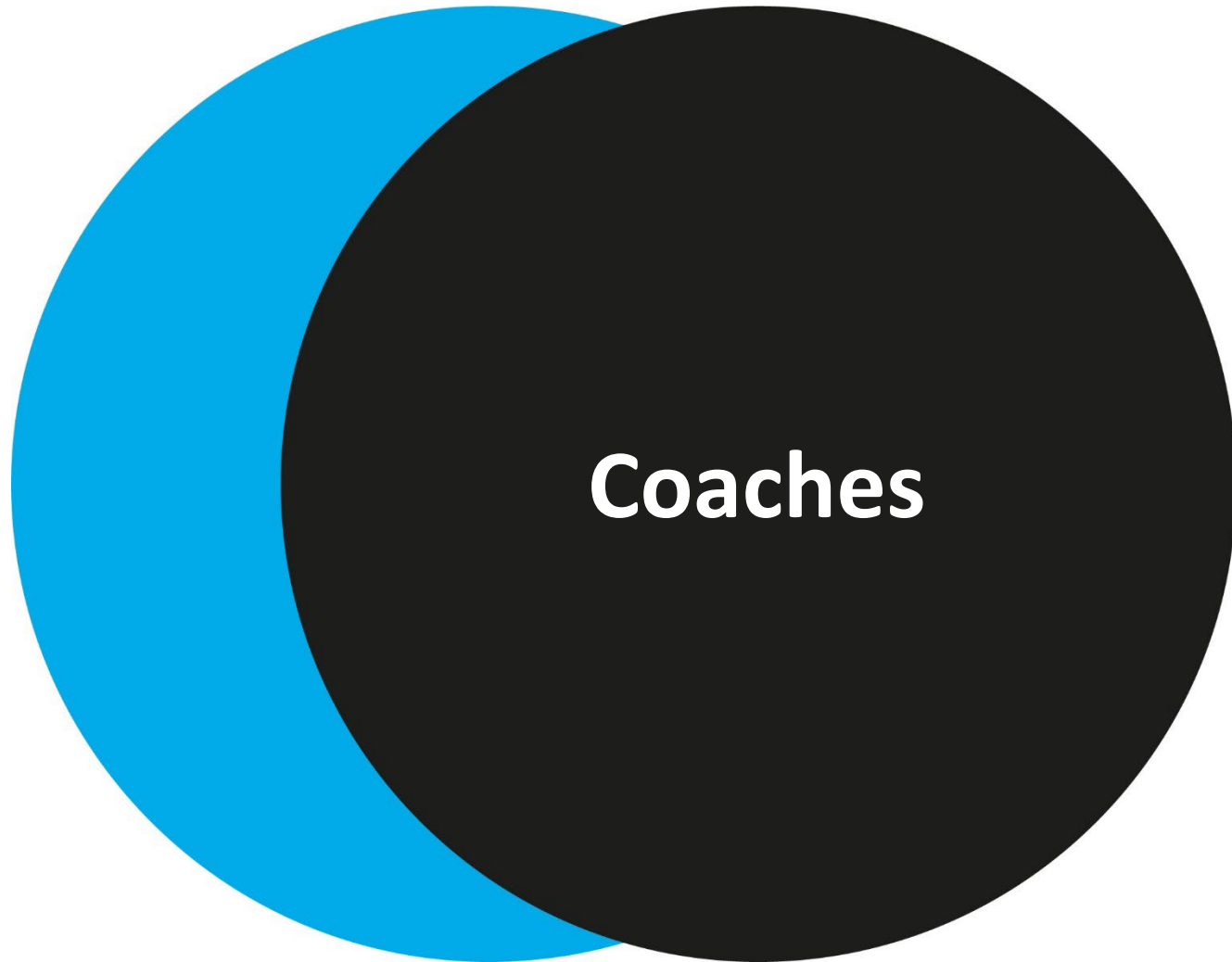


Amsterdam Academy of Architecture

## Employers brochure

Academy of Architecture  
Amsterdam University of the Arts







# Coaching students

**Every 1st year student is assigned a coach**

The coach is not the same as your mentor at the office.  
It is an independent architect, landscape architect or urban designer.  
appointed by the Academy.

# Coaching

**Coach is there to help you**

Meet your coach this evening.

21 November:

Hand in the first draft of the practice documents. Documents are presented to and discussed with the coaches in the midterm conversations:

Tuesday 28 November

Tuesday 5 December

Informal (but not optional) group conversation about your professional experience

Wednesday 17 April and Thursday 18 April:

Presentation and assessment of your professional experience.

Assessment by two assessors.

Incidental help.

# Coaches 2020/2021

## **Architecture**

Martin Fredriks  
Judith Korpershoek

## **Landscape architecture**

Frans Boots

## **Urbanism**

Lea Soret

**Meet your coach.  
Tell a little about yourself.**

**Study background;  
Where you come from;  
If you had previous work experience;  
If you have a job,  
and if so, where you work.**

**questions**



# Questions?

Nico van Bockhooven coordinator professional experience

Tuesday evenings  
Friday